

**PARKING AUTHORITY—CITY OF RAHWAY
MINUTES OF THE REGULAR MEETING
MARCH 10, 2015**

Vice Chairman Walker called the meeting to order at 6:35 PM.

Roll Call:

Commissioners:

Present: Walker, Kabel and Fishinger.

Absent: Sanchez. Kennedy

Present:

Bier- Executive Director/Attorney

Bart- Secretary/Accountant

Vice Chairman Walker announced that notice of this meeting has been posted and advertised in accordance with the Open Public Meetings Act (Sunshine Law).

13-15 MOTION TO APPROVE THE MINUTES OF THE REORGINIZATION MEETING OF FEBRUARY 3, 2015.

Motion made by: Commissioner Fishinger

Seconded by: Commissioner Kabel

Commissioner Vote:

Ayes: (2) Fishinger, Kabel

Nays: (0) None

Absent: (2) Kennedy, Sanchez

Abstain (1) Walker

14-15 MOTION TO APPROVE THE MINUTES OF THE REGULAR MEETING OF FEBRUARY 3, 2015.

Motion made by: Commissioner Fishinger

Seconded by: Commissioner Kabel

Commissioner Vote:

Ayes: (2) Fishinger, Kabel

Nays: (0) None

Absent: (2) Kennedy, Sanchez

Abstain (1) Walker

HEARING OF THE PUBLIC

None

CHAIRMAN'S REPORT

None

ACCOUNTANT

- Mr. Bart reviewed with the Commissioners the Authority financial statements as of February 28, 2014.
- Mr. Bart discussed significant revenue and expense variances (budget to actual) for the first two months of the year.
- Authority will contact and schedule the Auditors to perform the 2014 Year End Audit for submittal to the NJ Department of Community Affairs and publication on the Authority's website, when completed.

ATTORNEY/EXECUTIVE DIRECTOR

- Mr. Bier discussed 2015 revenue variances, and advised the Board that actual and projected revenues for 2015 are on track with the 2015 Budget.
- Digital CCTV cameras, software and other equipment for the Garage has been ordered. All cabling for the new CCTV System has been installed. Hardware and software will be installed upon receipt from the supply houses and the Authority is looking for the new system to be on-line by May 1, 2015.
- Authority ordered a Bobcat front end loader for snow removal, so it would not have to share one with the Department of Public Works. Authority did not have to bid the purchase, as the Bobcat was on the State Treasury Purchase list. Commissioners have to pass a Resolution authorizing the purchase. Funds for the purchase were allocated in the 2015 Capital Budget.
- Authority's engineers are recommending that a different ice melt be used in the garage, which is less corrosive. The recommended ice melt is significantly more expensive than the product currently used by the Authority. Mr. Bier will try to cut the cost by utilizing the NJ Parking Co-op, managed by the New Brunswick Parking Authority that the Authority recently joined.
- Mr. Bier reported that Metro Rahway apartments are 95% leased and occupied. Metro Rahway has requested that the Authority enter into an agreement on similar terms as River Place Rahway to allow for 14+/- on street permit parking spaces which are adjacent to and abut their property. Mr. Bier will draft an amendment to the On-Street Parking Permit Ordinance, administered by the Authority to allow for the permit spaces requested. City Council will have to pass the amendment to the Street Schedule for the On-Street Parking Permit Ordinance.

MOTIONS

15-15 Motion: TO APPROVE PAYMENT OF BILLS TOTALING \$ 97,617.83 (SEE ATTACHED LIST)

Motion made by: Commissioner Walker
Seconded by: Commissioner Fishinger

Commissioner Vote:

Ayes:	(3)	Kabel, Fishinger, Walker
Nays:	(0)	None
Absent:	(2)	Sanchez, Kennedy
Abstain	(0)	None

16-15 Motion: TO APPROVE THE PURCHASE OF A BOBCAT, WITHOUT COMPETITIVE QUOTATIONS, FROM CENTRAL JERSEY BOBCAT AN APPROVED STATE PURCHASE VENDOR, IN AN AMOUNT NOT TO EXCEED \$25,000

Motion made by: Commissioner Kabel
Seconded by: Commissioner Walker

Commissioner Vote:

Ayes: (3) Kabel, Fishinger, Walker
Nays: (0) None
Absent: (2) Sanchez, Kennedy
Abstain (0) None

SIGNIFICANT COMMUNICATIONS

None.

OLD BUSINESS

None

NEW BUSINESS:

None

COMMISSIONER COMMENTS

Commissioner Kabel commended the Authority's staff for the effectiveness of snow removal at the Authority's parking facilities this winter during difficult conditions.

The other Commissioners agreed.

Meeting Adjourned at 7:20 PM
Michael R. Bart, CPA
Recording Secretary