

**PARKING AUTHORITY—CITY OF RAHWAY  
MINUTES OF THE REGULAR MEETING  
October 11, 2016**

**Chairman Walker called the meeting to order at 7:00 PM.**

**Roll Call:**

Commissioners:  
Present: Walker, Flynn, Kabel  
Absent: Kennedy  
Vacant: 1 Commissioner  
Bier- Executive Director/Attorney  
Bart- Secretary

Also Present- Samson Steinman- Mayor, City of Rahway

Commissioner Walker announced that notice of this meeting has been posted and advertised in accordance with the Open Public Meetings Act (Sunshine Law).

**HEARING OF THE PUBLIC**

None

**CHAIRMAN'S REPORT**

None

**MEETING MINUTES SEPTEMBER 6TH 2016**

**36-16 Motion: TO APPROVE THE MINUTES OF THE REGULAR MEETING OF SEPTEMBER 6, 2016**

Motion made by: Commissioner Flynn  
Seconded by: Commissioner Walker

**Commissioner Vote:**

Ayes: (2) Walker, Flynn  
Nays: (0) None  
Absent :(1) Kabel  
Vacant (1)

**ACCOUNTANT**

Commissioners reviewed Authority financial statements as of August 31, 2016. Mr. Bart reported that earnings were ahead of budgeted amounts through the eight months of 2016 by \$37,200. Expenses remained below budgeted amounts for the same eight-month period.

Mr. Bart reported that the Authority has sent the preliminary 2017 budget to the N.J.D.C.A. by the September 30, 2016 deadline, and expects to be in a position to adopt it as final at the December meeting.

## **ATTORNEY/EXECUTIVE DIRECTOR**

Leonard T Bier –RPA Executive Director Report: October 2016. Mr. Bier discussed the various revenue variances with the Board, as well as future sources of revenue.

The Authority closed the sale of 52 East Cherry Street and a portion of Parking Lot B, Block 318 Lot 1.03. The Authority opened an escrow account with the sale proceeds from 52 East Cherry Street which will be used to reimburse the Authority for costs associated with the acquisition of 107 Monroe Street and 804 Leesville Avenue, the remaining funds will be used for Redevelopment Agency projects.

The Authority received approval from the Local Finance Board to borrow up to \$1,500,000 utilizing three year project notes to assist in the Authority in the financing of recent real estate transactions.

The Authority will adopt a 2017 Salary and Wage Resolution at the November Board Meeting.

Commissioner Kabel requested that the Authority send notices to its monthly parking lot permit and garage customers outlining the new 2017 rates approved by the Commissioners at the September Board Meeting and indicate the last time a monthly parking rate increase was passed by the Authority for the specific parking lot, street permit area or garage that the parker uses.

### **MOTIONS:**

**37-16 Motion: TO APPROVE PAYMENT OF BILLS TOTALING \$292,333.64 DATED OCTOBER 11, 2016  
(SEE ATTACHED LIST)**

Motion made by: Commissioner Walker

Seconded by: Commissioner Flynn

**Commissioner Vote:**

Ayes: (3) Walker, Flynn Kabel

Nays: (0) None

Absent :( 1) Kennedy

Vacant (1) One

**38-16 Motion: TO APPROVE A SUPPLEMENTAL CONTRACT WITH WHITESTONE ASSOCIATES, INC. FOR 804 LEESVILLE AVE TO COMPLETE PHASE 1 SITE INVESTIGATION SERVICES AND TO SECURE A PRELIMINARY ASSESSMENT.**

Motion made by: Commissioner Walker

Seconded by: Commissioner Flynn

**Commissioner Vote:**

Ayes: (3) Walker, Flynn, Kabel

Nays: (0) None

Absent (1) Kennedy

Vacant (1) One

**39-16 Motion: TO APPROVE A CONTRACT WITH IMPACT ENVIRONMENTAL FOR PHASE 2 ENVIRONMENTAL SERVICES, INCLUDING REMEDIATION AT 107 MONROE STREET.**

Motion made by: Commissioner Walker

Seconded by: Commissioner Flynn

**Commissioner Vote:**

Ayes: (3) Walker, Flynn, Kabel

Nays: (0) None

Absent (1) Kennedy

Vacant (1) One

**40-16 Motion: TO APPROVE THE PURCHASE AND INSTALLATION OF LICENSE PLATE RECOGNITION HARDWARE AND SOFTWARE IN THE AMOUNT OF \$14,860.00 FROM SIGNAL ELECTRIC.**

Motion made by: Commissioner Kabel

Seconded by: Commissioner Walker

**Commissioner Vote:**

Ayes: (3) Walker, Flynn, Kabel

Nays: (0) None

Absent (1) Kennedy

Vacant (1) One

**SIGNIFICANT COMMUNICATIONS**

None

**OLD BUSINESS**

None

**NEW BUSINESS:**

Mayor Steinman thanked all the commissioners for their hard work on behalf of the Authority and the City.

**COMMISSIONER COMMENTS**

None

**Meeting Adjourned at 7:15 PM**

Michael R. Bart, CPA

Recording Secretary