

**PARKING AUTHORITY—CITY OF RAHWAY
MINUTES OF THE REGULAR MEETING
November 1, 2016**

Chairman Walker called the meeting to order at 6:30 PM.

Roll Call:

Commissioners:

Present: Walker, Flynn, Kabel Kennedy

Absent: None

Vacant: 1 Commissioner

Bier- Executive Director/Attorney

Bart- Secretary

Commissioner Walker announced that notice of this meeting has been posted and advertised in accordance with the Open Public Meetings Act (Sunshine Law).

HEARING OF THE PUBLIC

None

CHAIRMAN'S REPORT

None

MEETING MINUTES SEPTEMBER 6TH 2016

**41-16 Motion: TO APPROVE THE MINUTES OF THE REGULAR MEETING OF
October 11, 2016**

Motion made by: Commissioner Kabel

Seconded by: Commissioner Flynn

Commissioner Vote:

Ayes: (3) Walker, Flynn, Kabel,

Nays: (0) None

Absent :(0) None

Abstain:(1) Kennedy

Vacant (1) One

ACCOUNTANT

Commissioners reviewed Authority financial statements as of September 30, 2016. Mr. Bart reported that earnings were ahead of budgeted amounts through the nine months of 2016 by \$44,300. Expenses remained below budgeted amounts for the same nine-month period.

Mr. Bart reported that the Authority has sent the preliminary 2017 budget to the N.J.D.C.A. by the September 30, 2016 deadline, and expects to be able to adopt it as final at the December meeting.

ATTORNEY/EXECUTIVE DIRECTOR

Leonard T Bier –RPA Executive Director Report: September 2016

Mr. Bier discussed the 2016 revenue variances with the Board.

Mr. Bier reviewed the proposed 2017 Salary and Wage recommendations for RPA staff with the Commissioners. He requested that the Commissioners approve the 2017 Salary and Wage Schedule, which is attached as an Exhibit.

Mr. Bier advised the Commissioners that they must pass a Resolution this evening approving the proposed 2017 Monthly Parking Rates for the Garage, Parking Lots and On-Street Permit Zones discussed at the September meeting.

The Authority received approval from the Local Finance Board to issue a \$1,500,000 Note, for a term up to Three (3) Years to reimburse and assist in the financing of real estate transactions. A resolution must be passed this evening accepting the findings of the Local Finance Board.

Commissioner Kabel asked that the Notice sent to monthly parking permit customers outlining the 2017 Permit Rates include a history of when rates were last increased for the permit holders parking facility.

Commissioner Walker asked if the Authority could power wash the Irving Street Train Trestle steel work. Mr. Bier responded that cleaning the Irving Street under path was NJ Transit's responsibility. Mr. Bier advised the Commissioners that the City of Rahway has been in continuous discussions with NJ Transit and Amtrak to have the steel work repainted. Mr. Bier will speak to the City to see if they can power wash the steel work. The City is discussing the possibility of repainting the steel work this summer as a Youth Arts Project.

Mr. Bier reported that he, the Mayor and Business Administrator met with representatives of an investment group and a hotel holding/operating company which are interested in purchasing and reopening the Skyview Hotel property as a joint venture. Mr. Bier and the Mayor intend to go to New York for a site inspection of a hotel in Greenwich Village operated by the joint venture partners. The hotel JV will require a parking agreement with the Authority for guest and event parking if they purchase and reopen the hotel.

MOTIONS:

42-16 Motion: TO APPROVE PAYMENT OF BILLS TOTALING \$93,402.30 DATED November 1, 2016 (SEE ATTACHED LIST)

Motion made by: Commissioner Kabel

Seconded by: Commissioner Walker

Commissioner Vote:

Ayes: (4) Walker, Flynn Kabel, Kennedy

Nays: (0) None

Absent :(0) None

Vacant (1) One

Commissioner Kabel inquired about the invoices for truck repairs and requested that the Executive Director review the age of the Authority's truck fleet and the repair history to determine whether there was a need to retire any of the vehicles and purchase a replacement based on ongoing maintenance and repair history.

43-16 RESOLUTION: TO APPROVE 2017 MONTHLY PARKING PERMIT RATES FOR AUTHORITY PARKING LOTS, GARAGE AND ON-STREET PERMIT ZONES

Motion made by: Commissioner Walker

Seconded by: Commissioner Flynn

Commissioner Vote:

Ayes: (4) Walker, Flynn, Kabel Kennedy

Nays: (0) None

Absent (0) None

Vacant (1) One

44-16 RESOLUTION: TO APPROVE 2017 STAFF SALARY AND WAGE SCHEDULE

Motion made by: Commissioner Walker

Seconded by: Commissioner Flynn

Commissioner Vote:

Ayes: (4) Walker, Flynn, Kabel Kennedy

Nays: (0) None

Absent (0) None

Vacant (1) One

45-16 RESOLUTION: TO ACCEPT THE POSITIVE FINDINGS OF THE LOCAL FINANCE BOARD APPROVING THE ISSUANCE OF A \$1,500,000 PROJECT NOTE FOR A TERM UPTO 3 YEARS FOR REAL ESTATE PURCHASES.

Motion made by: Commissioner Kabel

Seconded by: Commissioner Walker

Commissioner Vote:

Ayes: (4) Walker, Flynn, Kabel Kennedy

Nays: (0) None

Absent (0) None

Vacant (1) One

SIGNIFICANT COMMUNICATIONS

None

OLD BUSINESS

Commissioner Walker asked about the progress of environmental work being done at 804 Leesville Ave and 107 Monroe Street. Mr. Bier responded that the work is ongoing.

COMMISSIONER COMMENTS

None

Meeting Adjourned at 7:15 PM
Michael R. Bart, CPA
Recording Secretary