

**PARKING AUTHORITY—CITY OF RAHWAY
MINUTES OF THE REGULAR MEETING
MAY 2, 2017**

Chairman Walker called the meeting to order at 6:35 PM.

Roll Call:

Commissioners:

Present: (3) Walker, Kabel, Flynn

Absent: (1) Kennedy

Vacant: (1) Commissioner

Bier- Executive Director/Attorney

Bart- Secretary

Commissioner Walker announced that notice of this meeting has been posted and advertised in accordance with the Open Public Meetings Act (Sunshine Law).

HEARING OF THE PUBLIC

None

CHAIRMAN'S REPORT

Chairman Walker reported that Mr. Bier will be discussing installing additional electronic vehicle charging stations in the parking deck.

MEETING MINUTES March 7, 2017

24-17 Motion: TO APPROVE THE MINUTES OF THE REGULAR MEETING OF MARCH 7, 2017

Motion made by: Commissioner Kabel

Seconded by: Commissioner Flynn

Commissioner Vote:

Ayes: (3) Walker, Kabel, Flynn

Nays: (0) None

Absent (1) Kennedy

Vacant (1) Commissioner

ACCOUNTANT

Commissioners reviewed Authority financial statements as of March 31, 2017, Mr. Bart reported that the Authority was three months into its new budget year, and that the actual revenue and expense results are comparing more favorably to budget.

ATTORNEY/EXECUTIVE DIRECTOR

Leonard T Bier –RPA Executive Director Report: May 2017

Mr. Bier reported that the Hotel Indigo, which has been closed for 2 to 3 years, has received the necessary construction permits needed, and the hotel should be reopened by September.

Mr. Bier reported PSE&G and NJDEP are offering grants for the installation of Electric Vehicle (EV) Charging Stations. The PSE&G grant will pay for the EV Charging Station Hardware. The NJDEP grant will pay for the Installation of the EV Stations and running electric service to them from the garage's power source. The EV units are Level 2 charging stations and require 4 hours for a vehicle to receive a full charge. PSE&G prefers host garages that have primarily monthly and not transient hourly parkers, so that the chargers can be used to their full potential. PSE&G also prefers that the EV units be installed on upper levels of the garage, so that monthly gasoline powered vehicles do not try to park in the EV spaces.

The PSE&G grant program expires at the end of this year. If the Authority receives the PSE&G grant for the hardware but not the NJDEP grant, the cost of the installation could be approximately \$5,000. RPA pays for the electric consumed, but may charge EV vehicle owners a monthly access fee to use the EV units in addition to the garage's monthly parking rate.

107 Monroe Street all required paperwork has been submitted to the NJDEP and approval of a Remedial Action Outcome (RAO) is expected soon. Once the property receives an RAO it can be sold to Luciano's as part of the Settlement Agreement.

The City Clerk advised the Authority that Financial Disclosure Forms for commissioners and staff are due to be filed online by May 30, 2017.

The Authority received a request under the Open Public Records Act for closed session minutes for the June 2015, August 2015, and January 2016 minutes. The Commissioners need to approve and authorize the release and publication of the Closed Session Minutes at tonight's meeting.

MOTIONS:

25-17 Motion: TO APPROVE PAYMENT OF BILLS TOTALING \$64,224.15 DATED MAY 2, 2017 (SEE ATTACHED LIST)

Motion made by: Commissioner Walker

Seconded by: Commissioner Kabel

Commissioner Vote:

Ayes: (3) Walker, Flynn Kabel

Nays: (0) None

Absent :(1) Kennedy

Vacant (1) One

26-17 Motion: TO ENTER CLOSED SESSION TO DISCUSS REAL ESTATE ACQUISITION MATTERS

Motion made by: Commissioner Walker

Seconded by: Commissioner Kabel

Commissioner Vote:

Ayes: (3) Walker, Kabel, Flynn

Nays: (0) None

Absent (1) Kennedy

Vacant (1) Commissioner

COMMISSIONERS ENTERED CLOSED SESSION AT 7:30PM

27-17 Motion: TO ADJOURN CLOSED SESSION AND RE-ENTER REGULAR MEETING

Motion made by: Commissioner Walker

Seconded by: Commissioner Kabel

Commissioner Vote:

Ayes: (3) Walker, Kabel, Flynn

Nays: (0) None

Absent (1) Kennedy

Vacant (1) Commissioner

COMMISSIONERS RE-ENTERED REGULAR MEETING AT 7:49 PM

28-17 Motion: TO APPROVE WHITESTONE ASSOCIATES TO CLOSE OUT 2 ABANDONED MONITORING WELLS ON THE LEESVILLE PROPERTY FOR AN AMOUNT NOT TO EXCEED \$9.850

Motion made by: Commissioner Kabel

Seconded by: Commissioner Walker

Commissioner Vote:

Ayes: (3) Walker, Flynn, Kabel

Nays: (0) None

Absent :(1) Kennedy

Vacant (1) One

23-17 Motion: TO APPROVE PUBLICATION & RELEASE OF CLOSED SESSION MINUTES FOR; JUNE 2015, AUGUST 2015, & JANUARY 2016 BOARD MEETINGS

Motion made by: Commissioner Kabel

Seconded by: Commissioner Walker

Commissioner Vote:

Ayes: (2) Walker, Kabel

Nays: (0) None

Absent :(2) Kennedy, Flynn

Vacant (1) One

24-17 Motion: TO RETAIN WADE APPRAISAL SERVICES TO PERFORM REAL ESATTE APPRAISAL SERVICES FOR AN AMOUNT NOT TO EXCEED \$2,000

Motion made by: Commissioner Kabel

Seconded by: Commissioner Walker

Commissioner Vote:

Ayes: (3) Walker, Flynn, Kabel

Nays: (0) None

Absent :(1) Kennedy

Vacant (1) One

24-17 Motion: TO AUTHORIZE GRANT APPLICATIONS TO PSE&G AND NJDEP FOR FUNDS TO ACQUIRE AND INSTALL ELECTRIC VEHICLE CHARGING STATIONS FOR THE RAHWAY TRANSPORTATION CENTER GARAGE.

Motion made by: Commissioner Walker

Seconded by: Commissioner Kabel

Commissioner Vote:

Ayes: (3) Walker, Flynn, Kabel

Nays: (0) None

Absent :(1) Kennedy

Vacant (1) One

SIGNIFICANT COMMUNICATIONS

None

OLD BUSINESS

None

NEW BUSINESS

None

COMMISSIONER COMMENTS

Commissioner Kabel reminded the Board and Executive Director that the Authority's Insurance Coverages are due for renewals soon, and that the Authority should solicit 2 competitive quotes for 2017-2018 coverage..

Meeting Adjourned at 8:00 PM

Michael R. Bart, CPA

Recording Secretary