

**PARKING AUTHORITY—CITY OF RAHWAY
MINUTES OF THE REGULAR MEETING
January 11, 2018**

Chairman Walker called the meeting to order at 6:58 PM.

Roll Call:

Commissioners:

Present: (3) Walker, Kabel, Zuniga

Absent: (1) Flynn

Vacant: (1)

Bier- Executive Director (Via Skype)

Ash- Attorney

Bart- Secretary

Commissioner Walker announced that Notice of this meeting has been posted and advertised in accordance with the Open Public Meetings Act (Sunshine Law).

HEARING OF THE PUBLIC

None

CHAIRMAN'S REPORT

Chairman Walker stated that staff did a great job clearing and maintaining parking lots during the recent snow storms

MEETING MINUTES DECEMBER 5TH, 2017

13-18 Motion: TO APPROVE THE MINUTES OF THE REGULAR MEETING OF DECEMBER 5, 2017

Motion made by: Commissioner Kabel

Seconded by: Commissioner Flynn

Commissioner Vote:

Ayes: (3) Walker, Kabel, Zuniga

Nays: (0) None

Absent (1) Flynn

Vacant (1)

ACCOUNTANT

Authority Financial Statements as of November 30, 2017 were reviewed. Mr. Bart reported that actual revenue continues to exceed 2017 budget. 2017 expenses remain favorable to budget.

Mr. Bart advised the Commissioners that the Authority is now operating under its adopted 2018 budget. The Authority made its annual principle payment for the Series 2013 bonds.

ATTORNEY/EXECUTIVE DIRECTOR

Leonard T Bier –RPA Executive Director Report: January 2018

Mr. Bier commented on certain variances within the financial statements to date.

Mr. Bier reported that he did not respond to the 2018 RFQ for General Counsel Legal Services and will not serve as Authority's General Counsel in 2018. Michael Ash, Esq. of the DeCotiis Law Firm will serve as the Authority's General Legal Counsel for 2018. Mr. Ash prior to Mr. Bier's return to the Authority served for a number of years as the Authority's General Counsel and is familiar with the business of the Authority.

Mr. Bier reported that soil remediation and removal of historic fill at Parking Lot B will begin in January 2018. Under a MOU with Union County clean soil will be removed from B-Lot and transported to the Union County Galloping Hills Public Golf Course for greens restoration work at the golf course. Upon completion the removal of historic fill and clean soil, Lot B will be sold to the designated redeveloper sometime in the spring of 2018 for a mixed use residential and retail redevelopment project.

Mr. Bier requested that the Commissioners pass a Resolution authorizing the purchase of the Mangos property for \$475,000. The property, currently managed and operated by the Authority on behalf of the owners, will be developed into a larger surface parking lot.

Mr. Bier reported that the Authority received an unsolicited offer to purchase its small skid steer bob-cat. If this sale goes through, the Authority intends to take the proceeds and purchase a new Utility bob-cat from the Educational Services Commission of New Jersey Cooperative. The new utility vehicle is easier for staff to operate, and has more features for snow removal, as well as cleaning of the garage and parking lots.

Mr. Bier presented his recommended Schedule for 2018 Staff Salary & Wages. He explained the recommendations to the Commissioners. He recommended that the Commissioners pass a Resolution at tonight's meeting setting Employee Salary & Wage rates for the coming year.

MOTIONS:

14-18 Motion: TO APPROVE PAYMENT OF BILLS TOTALING \$70,582.14 DATED JANUARY 11, 2018 (SEE ATTACHED LIST)

Motion made by: Commissioner Kabel

Seconded by: Commissioner Walker

Commissioner Vote:

Ayes: (3) Walker, Kabel, Zuniga

Nays: (0) None

Absent (1) Flynn

Vacant (1)

15-18 Motion: TO ADOPT THE 2018 PARKING AUTHORITY EMPLOYEE SALARY & WAGE SCHEDULE AS RECOMENDED BY THE EXECUTIVE DIRECTOR.

Motion made by: Commissioner Walker

Seconded by: Commissioner Kabel

Commissioner Vote:

Ayes: (3) Walker, Kabel, Zuniga

Nays: (0) None

Absent (1) Kennedy

16-18 Motion: TO AUTHORIZETHE PURCHASE OF A UTILITY VEHICLE FROM GARDEN STATE BOBCAT THOROUGH A CONTRACT AWARDED BY THE EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY COOPERATIVE

Motion made by: Commissioner Walker

Seconded by: Commissioner Kabel

Commissioner Vote:

Ayes: (3) Walker, Kabel, Zuniga

Nays: (0) None

Absent (1) Kennedy

Vacant (1)

17-18 Motion: TO AUTHORIZE THE ACQUISITION BY PURCHASE OR CONDEMNATION OF PROPERTY DESIGNATED AS BLOCK 312, LOT 4.04 ON THE OFFICIAL TAX MAP OF THE CITY OF RAHWAY.

Motion made by: Commissioner Walker

Seconded by: Commissioner Kabel

Commissioner Vote:

Ayes: (3) Walker, Kabel, Zuniga

Nays: (0) None

Absent (1) Flynn

Vacant (1)

SIGNIFICANT COMMUNICATIONS

None

OLD BUSINESS

None

NEW BUSINESS

None

COMMISSIONER COMMENTS

Commissioner Kabel asked Mr. Bier how many spaces the Watt Hotel was occupying in the deck. Mr. Bier said he did not have that information at hand and will check and report back.

Commissioner Kabel asked Mr. Bier to contact the city's Acting Mayor and request that the City Council appointment a 5th Commissioner to fill the vacant Authority Commissioner position.

PUBLIC COMMENTS

Meeting Adjourned at 7:20 PM

Michael R. Bart, CPA

Recording Secretary